

REPORT OF THE HEAD OF DEMOCRATIC SERVICES

Reporting Officer: Head of Democratic Services

(i) URGENT IMPLEMENTATION OF DECISIONS

RECOMMENDATION: That the Urgency decisions detailed below be noted.

Information

1. The Constitution allows a Cabinet or Cabinet Member decision to be implemented before the expiry of the 5 day call-in provided there is agreement from the Chief Executive and the Chairman of the Executive Scrutiny Committee to waive this. All such decisions are to be reported for information only to the next full Council meeting.
2. Since those noted at the 21 February 2019 Council meeting, the following decisions have been made using urgency procedures:

Date of Decision	Decision Type / Nature of Decision	Decision-Maker
14/02/2019	Manned Guarding, CCTV Monitoring and General Security Contract	Leader of the Council and Cabinet Member for Finance, Property and Business Services
14/02/2019	Upgrade and Installation of CCTV Systems at the Battle of Britain, Harlington Road Depot and the Council's Amenity Site, New Years Green Lane	Leader of the Council and Cabinet Member for Finance, Property and Business Services
22/02/2019	Catering & Vending Service for the Civic Centre and other Hillingdon Properties	Leader of the Council and Cabinet Member for Finance, Property and Business Services
19/03/2019	Housing Revenue Account New General Needs Housing Stock (Housing Buy-Back Scheme) - Release No 9	Leader of the Council and Cabinet Member for Finance, Property and Business Services
26/03/2019	Transport for London (TfL) Local Implementation Plan (LIP) 2018/19 - Release No 8 – various transport infrastructure and project improvements in Hillingdon	Leader of the Council and Cabinet Member for Finance, Property and Business Services
18/03/2019	Award of Contracts - Provision of Care and Support in Extra Care Services	Leader of the Council and Cabinet Member for Social Services, Housing, Health & Wellbeing
18/03/2019	Social Care ICT Management System - Appointment of Contractor and Associated Capital Release	Leader of the Council and Cabinet Member for Finance, Property and Business Services
18/03/2019	ICT Transformation and Pathway to Cloud Services - Appointment of Contractor with Associated Capital Release	Leader of the Council and Cabinet Member for Finance, Property and Business Services

Date of Decision	Decision Type / Nature of Decision	Decision-Maker
26/03/2019	Disabled Facilities Grant Adaptation Works 2018/19 (Release No 6)	Leader of the Council and Cabinet Member for Finance, Property and Business Services
28/03/2019	Primary Schools Expansion (Phase 4): Hillside Infant and Junior Schools, Appointment of Contractor for Adaptation Works to the Existing Building and Capital Release	Leader of the Council and Cabinet Member for Finance, Property and Business Services
29/03/2019	Housing Revenue Accounts Works to Stock Programme 2018/19 - Building and Associated Fire Safety Works - Packet Boat House (Release No 75)	Leader of the Council and Cabinet Member for Finance, Property and Business Services
01/04/2019	School Condition Programme 2018/19: Lady Bankes Infant and Junior Schools - Refurbishment of Canteen and Nursery Building	Leader of the Council and Cabinet Member for Finance, Property and Business Services
20/05/2019	CCTV Programme 2019/20 –various CCTV upgrades and capital release.	Leader of the Council, Cabinet Member for Finance, Property and Business Services & Cabinet Member for Commerce, Communities & Regeneration
21/05/2019	Warnford Industrial Estate - Settlement of Landlords Dilapidations Claim	Leader of the Council and Cabinet Member for Finance, Property and Business Services
11/06/2019	Yiewsley & West Drayton Housing & Leisure Developments, Consultancy Services and Other Costs	Leader of the Council and Cabinet Member for Finance, Property and Business Services
17/06/2019	Property Works Programme (PWP) 2019/20: Replacement of Communal Boilers and Hot Water Services at Charville Lane Residential Home for Young Refugees, Hayes and Associated Capital Release (Release No 2)	Leader of the Council and Cabinet Member for Finance, Property and Business Services
21/06/2019	Hillingdon Safeguarding Partnership Arrangements	Leader of the Council and Cabinet Member for Education and Children's Services

Background Papers: Decision Notices

**(ii) LOCAL GOVERNMENT BOUNDARY COMMISSION FOR ENGLAND (LGBCE)
REVIEW OF ELECTORAL ARRANGEMENTS**

1. Introduction

- 1.1 Members will recall that during the course of 2018/19 the LGBCE has undertaken a review of the London Borough of Hillingdon's local government electoral arrangements. The outcome of the review will be implemented for the May 2022 Council elections.
- 1.2 The purpose of an electoral review is to consider the:
- number of Councillors elected to the Council,
 - number & names of wards,
 - ward boundaries and
 - number of Councillors per ward.
- 1.3 The purpose of this report is to update Members with the outcome of the review and to outline the next steps.

RECOMMENDATIONS: That

- a) **the warding arrangements as determined by the LGBCE be noted.**
- b) **the Head of Democratic Services, in his role as Returning Officer for the Borough conduct the statutory review of Parliamentary Polling Places, including the new warding arrangements for 2022 with a view to submitting proposals to Council in November 2019.**

2. Background

- 2.1 Periodically the LGBCE will conduct a review of all local authority electoral arrangements using the following statutory criteria:-
- The need to secure electoral equality (a consistent number of electors per Councillor)
 - Community identity (strong ward boundaries that reflect communities); and
 - Securing effective and convenient local government (coherent wards)
- 2.2 The current LBH electoral arrangements were established after the previous review in 1999 and resulted in 22 wards and 65 Councillors.

3. Review

- 3.1 At the meeting of Council on 13 September 2018, Members noted that the first, or preliminary, stage of the current review had resulted in the LGBCE being minded to recommend that, w.e.f May 2022, the Council size will be 53 Members.
- 3.2 Submissions were then invited by the LGBCE from all interested parties regarding the composition, size and name of wards for the London Borough of Hillingdon from May 2022 onwards. In accordance with the resolution of Council, the Head of Democratic Services, in consultation with the Leader of the Council, submitted proposals on behalf of the authority on 5 November 2018.

3.3 On 8 January 2019, the Commission produced a first set of draft recommendations based on their consideration of all the submissions received. This was then subject to a second period of consultation until 18 March 2019. In accordance with the resolution made at the Council meeting on 17 January 2019, the Head of Democratic Service, in consultation with the Leader of the Council, submitted comments by the deadline.

3.4 The Council's various submissions, along with all others received can be found on line at:
<http://www.lgbce.org.uk/all-reviews/greater-london/greater-london/hillingdon>

4. Review Outcome

4.1 On 4 June 2019 the LGBCE published their final recommendations. Although subject to approval by the Secretary Of State they are, to all intents and purposes, finalised and will be the basis of electoral arrangements within the Borough from May 2022 onwards.

4.2 The proposals of the LGBCE are shown in the map at Appendix A and are based on a warding pattern comprising:

	Electoral Variance 2024
• Twelve, three-Member wards:	
➤ Belmore,	-5%
➤ Colham and Cowley,	0%
➤ Eastcote,	5%
➤ Hayes Town,	1%
➤ Hillingdon East,	-7%
➤ Ickenham and South Harefield	-2%
➤ Pinkwell,	1%
➤ Ruislip,	0%
➤ South Ruislip,	3%
➤ Uxbridge,	-6%
➤ West Drayton and	-1%
➤ Wood End	1%
• Eight, two-Member wards:	
➤ Charville,	-3%
➤ Heathrow Villages,	3%
➤ Hillingdon West,	-7%
➤ Northwood,	5%
➤ Northwood Hills,	6%
➤ Ruislip Manor,	-1%
➤ Yeading and	8%
➤ Yiewsley	2%
• One, one-Member ward	
➤ Harefield Village	4%

5. Next Steps – Implementing the Review

5.1 The Head of Democratic Services, in his role as Returning Officer, will now make preparations to implement the recommendations by, for example,

- producing new Borough electoral arrangement maps and reconfiguring the electoral roll.
- 5.2 In addition, the Council has a statutory duty to conduct a regular review of its polling districts and polling places. The last such review was completed in 2015 and the next one must be completed by January 2020.
- 5.3 The aim of the review is to seek to ensure that:
- (a) all the electors in the borough have such reasonable facilities for voting as are practicable in the circumstances; and
 - (b) so far as is reasonable and practicable, the polling places are convenient and accessible to all electors, including those with disabilities, providing places that are well located within communities, avoiding road safety hazards and using any existing boundaries (i.e. open space land, railway lines etc.) but with an eye to economising where possible – particularly in view of the number of electors who now choose to vote by post.
- 5.4 The new warding arrangements will, of course, require some amendments to the current polling arrangements. In light of this it is proposed to include in the forthcoming review the new 2022 Wards and proposed polling stations, as well as the current arrangements. The Returning Officer will recommend making no changes to the current arrangements for any elections held between now on 2022.

FINANCIAL IMPLICATIONS

The decision of the LGBCE to reduce the number of elected Members to 53 will result in a corresponding reduction in Members' Allowances in 2022. The scale of these implications will not be quantified fully until the budget setting in 2022. The implications of the Polling Place review will be quantified at the end of the review.

LEGAL IMPLICATIONS

The Local Democracy, Economic Development and Construction Act 2009 sets out the duty placed on the LGBCE to undertake an electoral review of every principal local authority in England 'from time to time'.

The Representation of the People Act 1983, as amended by the Electoral Administration Act 2013, places a statutory duty upon the Council to conduct a regular review of its polling districts and polling places.

Decisions regarding electoral arrangements in the Borough are reserved to Full Council.

BACKGROUND PAPERS: None

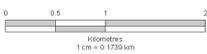
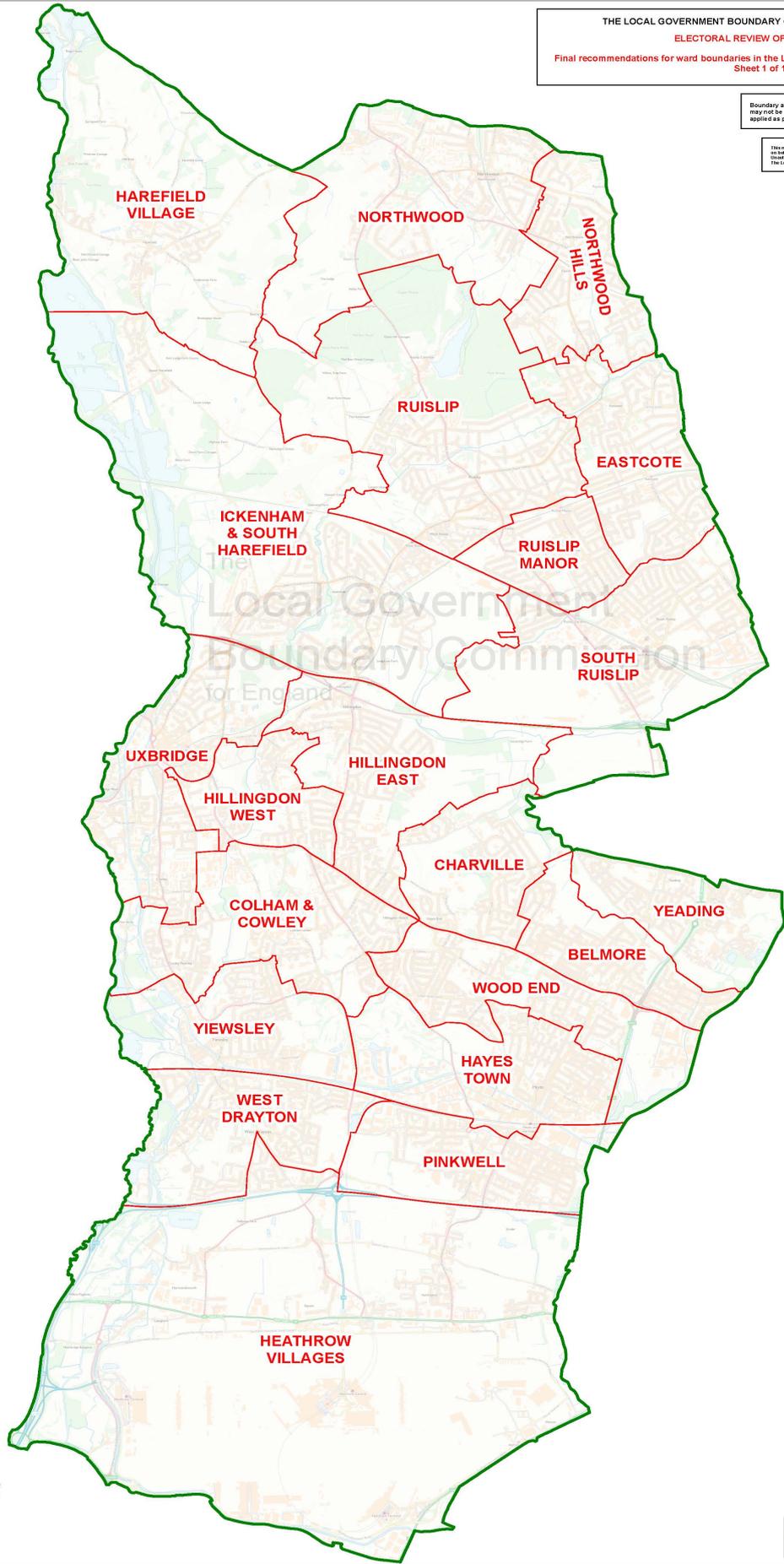
APPENDIX A

SHEET 1, MAP 1

THE LOCAL GOVERNMENT BOUNDARY COMMISSION FOR ENGLAND
ELECTORAL REVIEW OF HILLINGDON
 Final recommendations for ward boundaries in the London Borough of Hillingdon June 2019
 Sheet 1 of 1

Boundary alignment and names shown on the mapping background may not be up to date. They may differ from the latest boundary information applied as part of this review.

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KEY
 — LONDON BOROUGH COUNCIL BOUNDARY
 — PROPOSED WARD BOUNDARY
 PINKWELL PROPOSED WARD NAME

iii) **WAIVER OF 6 MONTH COUNCILLOR ATTENDANCE RULE.**

Introduction

- 1.1 Section 85 (1) of the Local Government Act 1972 requires a Member of a Local Authority to attend at least one meeting of that Authority within a six month consecutive period, in order to avoid being disqualified as a Councillor. This requirement can be waived and the time limit extended if any failure to attend was due to a reason approved by the Authority, in advance of the six month period expiring.
- 1.2 Unfortunately, due to an illness Councillor Patricia Jackson of Hillingdon East Ward, has not been able to attend any Council or Committee meetings since the meeting of Full Council on 17 January 2019. A formal request has therefore been made for an extension to the six month rule to be approved in her respect.

RECOMMENDATION: That, pursuant to Section 85(1) of the Local Government Act 1972, Councillor Jackson's non-attendance at meetings of the authority due to ill health, be approved for a further period ending the day after the Council meeting in January 2020 i.e. 17 January 2020.

Background

- 1.3 The Head of Democratic Services has received a request for the Council to consider approving an extension to the usual six month attendance rule enabling Councillor Jackson to remain in office until she is able to resume normal duties.
- 1.4 Council can only consider approval of any reasons for non-attendance before the end of the relevant six month period, which will be 17 July 2019. This is the final Council meeting at which approval could be sought for an extension of the time limit. If approval to any extension is not therefore agreed at this meeting, Councillor Jackson would, under Section 85 (1) of the Local Government Act 1972 be disqualified after 17 July 2019 from office as a councillor.
- 1.5 Once a Member loses office, through failure to attend for the six month period, the disqualification cannot be overcome by the Member subsequently resuming attendance nor can retrospective approval of the Council be sought for an extension in time.
- 1.6 Councillor Jackson was elected to the Council in May 2006 and represents Hillingdon East Ward. In addition to full Council she also serves as a member of the Licensing Committee.

FINANCIAL IMPLICATIONS

None associated with this report.

LEGAL IMPLICATIONS

Section 85 (1) of the Local Government Act 1972 states that, *“if a Member of a Local Authority fails, throughout a period of six consecutive months from the date of their last attendance, to attend any meeting of the Authority they will, unless the failure was due to some good reason approved by the Authority before the expiry of that period, cease to be a member of the Authority.”*

BACKGROUND PAPERS: None